

APPLICATION FOR WITHDRAWAL

This form is to be completed by international students who wish to withdraw/cancel from their course of study. Withdrawal will be processed in accordance with ACP's Deferral, Suspension and Cancellation Policy. (<https://acpcollege.edu.au/studentinformation>) Further information can be obtained from international student handbook. Your visa may be affected by your application to withdraw, so we advise you to contact Department of Home Affairs. (www.homeaffairs.gov.au)

Student Name:	Student ID:
Date: / /	Course:
Course Start Date:	Course End Date:
Address:	
Mobile:	Email:

I wish to withdraw from the course due to the following reason/s:

I have discussed the reasons for withdrawal from the course with the trainer/Academic Coordinator.
 Yes No

Note that you are required to meet with the CEO prior to submitting the form.

Student Name _____

Signature _____

NOTE: Upon receipt of this form an approval, you will be withdrawn from the course. Once your withdrawal has been processed, you will be issued with a statement of attainment for any competencies you have achieved. This statement cannot be provided until all outstanding fees have been paid.