

REFUND FORM

Student details		Date:	
Student Name		Student ID	
Date of Birth		Mobile	
Passport Number			
Email			
Address			
Courses			
Course Start Date & Finish Date			

Reason for refund
<input type="checkbox"/> Student Visa Application denied/rejected/cancelled/withdrawn (Evidence Required)
<input type="checkbox"/> Family, personal or financial reasons
<input type="checkbox"/> Failure to meet conditional entry requirements
<input type="checkbox"/> Transferring to another registered provider (Evidence Required)
<input type="checkbox"/> Obtained Permanent Resident (PR) visa status /another subclass visa (Evidence Required)
<input type="checkbox"/> Compassionate/compelling circumstances (Evidence Required)
<input type="checkbox"/> Provider Default – when ACP is unable to deliver the agreed course in full, or to commence the course on the scheduled / agreed course start date
<input type="checkbox"/> Others _____ _____

Refund Method	
<i>You must select only ONE method from the section below and complete ALL requested details correctly to avoid delaying the processing of your refund.</i>	
<input type="checkbox"/> METHOD 1 – Refund to an Australian bank account	
Bank Name	Branch
Bank Address	
Account Name	Account type
Account Number	BSB
<input type="checkbox"/> METHOD 2 – Refund to an overseas bank account	
Bank Name:	Branch:
Bank Address:	
Account Name:	Account type:
Account Number:	SWIFT Code:

I declare that the information provided on this form is true and complete and that it is my responsibility to provide all supporting documents with my request for refund. I agree and have read through the ACP's refund policy for international students. I also understand there is a bank charge for refunds to international bank accounts. In event of a visa refusal, Application fee is non-refundable.

Student Signature: _____

Date: ____ / ____ / ____

For Office Use Only	
Refund Request	<input type="checkbox"/> Approved <input type="checkbox"/> Denied
Refund Amount & Reference #	
Approved & Processed by	
Date:	